

## Request for Proposals for Joslin Memorial Library Electrical Upgrades

The Joslin Memorial Library of Waitsfield, Vermont is seeking a qualified electrician to upgrade the original wiring of the building's historic ceiling and sconce lighting fixtures. These fixtures are a character-defining feature of the library building, which is listed in the National Register of Historic Places as a contributing resource in the Waitsfield Village Historic District.

Applicants must provide a detailed breakdown of their technical expertise, management and staffing capabilities; and references from past clients for similar project work. There will be scheduled time before the RFP is due to view the project. The work is expected to be completed by July 26, 2021.

### Project Information

The interior public spaces of this municipally owned library are lit by ceiling and sconce lighting fixtures that are original to the building (c.1913). The lighting fixtures were cleaned and exterior portions refurbished to their original condition as part of recent renovation efforts. However, the fixtures contain original wiring and internal components. The purpose of this project is to remove and upgrade all wiring housed within these lighting fixtures to today's electrical standards. There are a total of five hanging lights, 13 wall sconces, and two ceiling lamps. The electrical service and wiring throughout the building itself have already been upgraded; this project focuses solely on the components in the historic light fixtures.

Proposals will be reviewed by a committee composed of the Mad River Valley Rural Resource Commission Coordinator, Joslin Memorial Library Trustee & Chairperson, and Joslin Memorial Library Electrician Support Supervisor, based on the following criteria:

- Qualifications: 50%
- Experience and availability of assigned staff in developing and overseeing early 20<sup>th</sup>-century electrical wiring upgrade plans: 50%

The committee will evaluate the proposals and may invite one or more firms to be interviewed before making a final selection. The payment for these services (replace and install fixtures, replace sockets and rewire completely) is not to exceed \$9,499.00.

The timetable is as follows:

- Visit project site: March 22, 10 a.m.
- Deadline for receipt of RFP submissions: March 26, 2021 by 2 p.m. Please send to *Joslin Library RFP, Mad River Valley Planning District, P.O. Box 471, Waitsfield, VT, 05673*, or email RFP to *joshua@mrvpd.org*
- Award of contractor contract: on or before April 14, 2021
- On-site meeting and project work commences: May, 2021
- Project to be completed: July 26, 2021

The Joslin Memorial Library reserves the right to decline any and all responses, and the right to extend the deadline for RFPs.

Contact: Joshua Schwartz (802-496-7173 or *joshua@mrvpd.org*)